

EFL Teacher

Summer School Vacancy 2019 | Wise Owl English Language Ltd



Wise Owl English

Position type:	residential, fixed-term. (Accommodation and catering provided by employer.)
Location:	Wise Owl English Summer School, Kinlet Hall, Kinlet, Worcestershire, DY12 3AY, UK.
Dates of employment:	13 July – 18 August 2019 (37 days). ¹
Working week:	5 days teaching / at school, 1 day off-site excursion or airport transfers, 1 day-off (24 hrs).
Wage:	£2250 for full course. ²
Application process:	by employment application form only. Please see page 2 for details.

Qualifications and Experience

	Required	Preferred
Qualifications:	CELTA or Trinity CertTESOL.	CELTA or Trinity CertTESOL, plus: <ul style="list-style-type: none">▪ PGCE,▪ bachelor's or master's degree,▪ first aid qualification,▪ child protection training.
Experience:	Nil.	Recent experience of: <ul style="list-style-type: none">▪ teaching English as a foreign language,▪ working in boarding schools and/or residential summer schools with children aged 7 to 14.
Language:	C2 language user competence in English.	

Indication of Duties:

- Deliver a challenging, engaging and effective course of English lessons to a class averaging 12 international students, following the relevant scheme of work and the school timetable.
- Correct students' work, including the weekly class exam.
- Write students' weekly academic reports.
- Create a stimulating, student-focused and welcoming classroom environment for your group and contribute to the presentation of the EFL department as a whole.
- Participate in the development program (observations, feedback, TD sessions and skill sharing).
- Safely and confidently manage a group of students during off-site excursions and/or airport transfers, providing continuous supervision, following the relevant itinerary.
- It is generally expected that teachers would not be required to perform campus duties (e.g. activities, student supervision), however, this may sometimes be necessary in order to meet operational demand.
- Attend induction day and participate in summer school set-up and shut-down.

Person Specification:

- To have full commitment to the ethos and demands of a residential summer school for 7 to 14 year-old children originating from a wide range of cultures and backgrounds.
- To contribute wholeheartedly to making summer school a happy, supportive environment where students and staff feel secure, safe and able to achieve their potential.
- To have an overriding sense of responsibility for the welfare of the children attending summer school. Your priority must always be the wellbeing of the children in your care.
- To be an outstanding role model in all respects.
- To have purpose, energy and integrity in all you do.
- To respond positively to instruction and work cooperatively and collaboratively as part of the staff team.
- To have a flexible and 'can do' approach to work; to be pro-active, self-motivated and enthusiastic throughout summer school.

¹ Partial attendances may be considered. Please indicate any days you are not available in your application.

² Comprising of 37 days' basic pay, plus 3 days' holiday pay, at £393.75 per week. Partial attendances will be paid pro rata.

Employment Application Process – New Applicants

Application:

- We will review your employment application form (submitted electronically at <https://www.wiseowlenglish.com/en/employment-application>).
- Please note that CVs / blanket job seeking will not be considered.

If you are shortlisted:

- We will arrange an initial interview by telephone or Skype to assess your suitability and aptitude for the role.
- We will take up your references prior to interview date.
- Your current or previous employers will be contacted as part of the pre-appointment checks.

If you are successful:

- We arrange a follow-up interview in person.
- We will need to see originals and take copies of your identity documents and qualification certificates when we meet you.
- We will ask you to check and sign a hard copy of your electronic employment application form.
- Any discrepancies or anomalies in the information provided, or issues arising from references, will be taken up at interview.

If you are offered a position:

- We will arrange for you to complete an enhanced DBS check. If you are registered for DBS Update Service and hold an Enhanced DBS Certificate, we may use the DBS Update Service instead.
- If you have lived and/or worked outside the UK for any period, you will need to provide us with a criminal record check from each country you have lived/worked in, covering the duration of the period you were there.

Upon satisfactory completion of the above:

- We issue your fixed-term employment contract and collect additional information, such as your bank details.

A shorter procedure is followed for returning staff.